

CRIS Statistical Reports Templates & Consultancy Session

It's evident that many CRIS customers are unaware that the CRIS System comes complete with a comprehensive catalogue of CRIS Statistical Report Templates, designed by existing customers to satisfy most standard returns. Consequently, this course will provide a summary of this area concentrating primarily on Diagnostic Waiting Times.

The session also comprises an element of bespoke training by enabling delegates to complete and return a CRIS_CGD305a_CRIS_Statistical_Consultancy_Feedback_Form.doc ahead of training. This will then form the agenda and objectives and may contribute to the creation of additional statistic templates providing no software changes are required.

COURSE NOTES / GUIDANCE

MAXIMUM NO. OF DELEGATES PER SESSION - CRIS Statistical Reports Templates & Consultancy can be delivered to a *Maximum of 4 Delegates*

IDENTIFYING AGENDA ITEMS – Based on experience Statistical Reports Consultancy sessions are much more successful when key agenda items have been established ahead of the session taking place. Consequently, in order to ensure that this session is as productive and beneficial as possible Wellbeing Software would like to ensure that each session has an informal / formal structure of objectives, supplied by delegates prior to the session, and which can then be incorporated into a course agenda ahead of the day.

Wellbeing Software therefore require all delegates to ensure they submit a completed Stats Consultancy Feedback Form **at least 5 working days** prior to the session to enable us to review, prepare and deliver training and consultancy in context to delegate requirements.

Delegates can raise additional queries during the session, however although we will endeavour to advise on most queries, not all spontaneous queries can be resolved during the session as some items may require further investigation or template development.

*****IMPORTANT PLEASE NOTE*****

Delegates who have no previous CRIS System experience **WILL NOT BE ELIGIBLE** to attend this course and Wellbeing Software reserve the right to refuse attendance to anyone who does not meet this pre-requisite.

TRAINING PRE-REQUISITES / ACTIONS

COMPLETE AND RETURN the following documentation AT LEAST 5 WORKING DAYS PRIOR TO THE SESSION:

CRIS_TCL305_Stats_Consultancy_Training Checklist.doc

CRIS_CGD305a_CRIS_Statistical_Consultancy_Feedback_Form.doc

COURSE OVERVIEW / TIMETABLE

1000 – 1200 CRIS Statistical Reports Templates (Max of 4 Delegates)

CRIS Statistical Reports Templates

CRIS Statistical Reports Scheduler

1200 – 1230 Lunch

1230 – 1600 Statistic Reports Consultancy Session

Agenda based on 'Stats Consultancy Feedback Forms'

General Q & A Session

IMPORTANT PLEASE NOTE

Wellbeing Software reserve the right to cancel any training if the customer does not return the completed CRIS_TCL305_Stats_Consultancy_Training Checklist.doc and CRIS_CGD305a_CRIS_Statistical_Consultancy_Feedback_Form.doc at least 5 working days prior to the date of Training

Once Wellbeing Software and the customer have formally agreed on the date of CRIS training course, the customer will be liable for the whole fee / equivalent training days unless we receive written notification of cancellation.

For bookings cancelled two or more weeks before a course is due to start, 100% per cent of course fees paid will be refunded to the applicant.

No refund will be made for bookings cancelled less than two weeks before the event, except in exceptional circumstances and then only at the discretion of the Training Manager.

Wellbeing Software also reserve the right to cancel and charge for any training where the customer does not formally confirm that the above actions have been undertaken by the training deadline, or in the event it transpires that despite formal confirmation the set-up is not as required upon arrival.

Document Control

Title		CRIS Stats Consultancy Overview	
Owner		Wellbeing Training Manager	Date Created28/05/2019
File Ref.		CRIS_CGD305_Stats_Consultancy_Overview_WS	
CRIS Version		2.09.10 onwards	
Change History			
Issue	Date	Author / Editor	Details of Change
V1.0	298/05/2019	E Scotter	New version following rebranding to Wellbeing Software
Review Date			