

CRIS System Login

CRIS LOGIN PROCEDURE

To login to the Cris system, you will require your user ID (If you are not sure of this - please contact your system administrator).

1. At the Cris **Login ID** prompt, type your ID and press [**Enter**].



2. As you don't already have a password, you should type the password given to you by your system manager and press [**Enter**] on the password field (usually *crisuser*). At this point, a box will appear to inform you that your password has expired.
3. Type and confirm your new password and press [**Enter**] to complete the process. In the event of an error message, you should be aware that at some sites passwords must be a minimum number of characters in length and contain a mixture of letters and numbers.
4. If applicable choose the required **User Group** for the session which will determine your security profile whilst logged in to Cris. This can be changed at any time by logging out and back in.
5. Having logged into the Cris system it will be necessary to set your required **Mode** via the **Options Menu** before beginning to use the system.

Logout

Press [**Alt**] then [**L**].

Please note: Do not reveal your password to anyone. If you forget your password at any time, contact your system manager.

Document Control

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V1.1	04/07/2011	David Costin	Amendments to version number 2.09.10e
D2.0	04/06/2013	Elena Azzini	First Draft Issue for 2.09.10p review
D2.1	31/01/2014	Emma Savage-Mady	Version D2.1 issue for 2.09.10p
V2.0	01/06/2014	Emma Savage-Mady	Version V2.0 for release 2.09.10p including name change to Healthcare Software Solutions.
D3.0	13/10/2023	Christine Anthony	Rebranded to Magentus
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